



Shareholder Meeting Form

1) Issuers Name & Cusip No.: _____

2) Type of Meeting: Annual Meeting _____ Special Meeting _____ Consent _____ Other _____

3) Broker Search Mail Date: _____

(Per SEC Rule 14a-13, requires that a broker search should take place at least 20 business days prior to the record date for an annual meeting & 10 business days for a special meeting. Please consult with your SEC counsel)

4) Record Date: _____

(must be 10 or 20 business days after the broker search date)

5) Mailing Date: _____

(must be at least 3-5 business days after the records date)

6) Meeting Date: _____

(must be at least 25-30 business days after the mail date)

7) Routine Meeting: _____ Non-Routine Meeting: _____ Contested Meeting: _____
Shareholder Proposal: _____ Other: _____

8) If you hired a "proxy solicitor" please list their name & contact information; otherwise write N/A.

9) Would you like WST to attend your meeting & act as your Inspector of Election? ____ Yes ____ No ____ TBD

(please consult with company counsel & review your company by-laws; additional "out of pocket" expenses apply)

10) Location & Time of Meeting: _____

11) Are there any special voting considerations? Preferred _____ Cumulative _____
Mutual Holding Co. _____ Foundation _____ Exchange Issues _____ Other _____

(please note treasury shares will be waived from voting unless otherwise specified)

12) Please indicate if there are any special plans that need to be tabulated.

401k _____ ESOP _____ ESPP _____ Other _____

13) Would you like to participate in the Notice & Access Model/Electronic delivery of meeting materials via the Internet for beneficial shareholders. ***(Please note as of 1/1/09 per the SEC all meeting materials must be posted on an approved public website, regardless if the Notice & Access Model is used)***

Yes _____ No _____ Contact me with more information _____



14) Please indicate below the meeting materials that need to be printed.

Annual Report _____ Annual Report & 10-K Combined _____ Proxy Statement _____
10-K _____ 10-Q _____ Shareholder Letter _____ Other _____

(WST Automatically Prints: Proxy Card; Mailing Envelope; Return Envelope)

Name, address, phone number & contact person who will be printing the materials of the items checked above.

15) Excess Materials: Return to company _____ Destroy _____

16) Notification letters via fax to Broadridge (ADP) & DTC:

(please mimic the wording below on company letterhead & fax each of the letters to the number listed. Also provide WST with copies)

Date:

Broadridge (fka ADP) Proxy Services
Attn: Proxy Supervisor (fax # 631-254-7622)
51 Mercedes Way
Edgewood, NY 11717

To whom it may concern:

This is to inform you that our company will be holding an Annual/Special Meeting. Please contact Worldwide Stock Transfer at 201-820-2008 to find out who the tabulator will be so you can send them your omnibus proxy.

Issuer Name: _____ Issuer Cusip Number: _____

Record Date: _____ Meeting Date: _____

Sincerely, (officer of company)



Date:

DTCC

Attn: Proxy Supervisor (fax #212-855-5181 or 212-855-5182)
55 Water Street – 50th Floor
New York, NY 10041

To whom it may concern:

This is to inform you that our company will be holding an Annual/Special Meeting.

Issuer Name: _____ Issuer Cusip Number: _____

Record Date: _____ Meeting Date: _____

Sincerely, (officer of company)

Please provide any additional information below:

Important Notes

- 1) Issuer is to provide WST with the (green & white bar coded) hard-copy DTC position report, which you should receive shortly after the record date.

- 2) Effective January 1, 2009, the SEC Mandatory Notice and Access Rule states that all issuers and other soliciting persons that are required to file their materials with the SEC must post their annual meeting materials on a public website at the time of their mailing to shareholders. However, the SEC rule does not require issuers to adopt the Notice and Access distribution model.